



HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD BUSINESS CYCLE 2016

Aim

- 1.1 To provide the Health & Social Care Integration Joint Board with a focused and structured approach to the business that will be required to be conducted over the coming year.

Background

- 2.1 To deliver against targets and objectives, the Health & Social Care Integration Joint Board must be kept aware of progress on a regular basis.
- 2.2 Health & Social Care Integration Joint Board meeting agendas will be mainly focused on strategic, clinical and care governance and financial issues at each meeting in order to facilitate strong debate of items.
- 2.3 Standing items will be submitted to the Health & Social Care Integration Joint Board in full format with verbal by exception reporting required at the meeting.
- 2.4 Attached is the revised Business Cycle for 2016 for the Health & Social Care Integration Joint Board and Development sessions. The business cycle will remain a live document and subject to amendment to accommodate any appropriate changes to timelines, legislative requirements, etc.

Summary

- 3.1 It is proposed that the Health & Social Care Integration Joint Board meet formally on 6 occasions throughout 2016 with 5 Development sessions scheduled.
- 3.2 It is proposed that there are no meetings held in July.
- 3.3 Both the Scottish Borders Council and the Borders Health Board schedules of meetings have been taken into account in order to maximise attendance.
- 3.4 All Health & Social Care Integration Joint Board meetings will take place at Scottish Borders Council and all Health & Social Care Integration Joint Board Development sessions will take place at Tweed Horizons.
- 3.5 In order to maximise the availability of Health & Social Care Integration Joint Board members all meetings have been arranged for Mondays as per the scheduled listed below, with the exception of the confirmed Development session being held on Wednesday 20 January 2016.

	Jan	Feb	Mar	Apr	May	June	Aug	Sept	Oct	Nov	Dec
H&SC IJB Meeting 2pm to 4pm Scottish Borders Council		1		18		20	15		17		19
H&SC IJB Development Session 9.30am to 12noon Tweed Horizons	20 *		7		23			26		21	

*Development session held on a Wednesday 20 January 2016 at 9.30am at Tweed Horizons

Recommendation

The Health & Social Care Integration Joint Board is asked to **approve** the proposed meeting dates and business cycle for 2016.

Policy/Strategy Implications	Policy/strategy implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Consultation	-
Risk Assessment	Risk assessment will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.
Compliance with Board Policy requirements on Equality and Diversity	Compliant
Resource/Staffing Implications	Resource/staffing implications will be addressed in the management of any actions/decisions resulting from the business presented to the Health & Social Care Integration Joint Board.

Approved by

Name	Designation	Name	Designation
Cllr C Bhatia	Chair	Susan Manion	Chief Officer

Author(s)

Name	Designation	Name	Designation
Iris Bishop	Board Secretary		